Appendix C

CREDIT TRANSFER REQUEST FORM
Submit to Student Services When Completed

To request transfer credits, the PhD student should complete this form. No more than 30 credits may be accepted from a previously awarded master's degree. No more than an additional 12 credits earned beyond a master's degree may be accepted. Transcripts and course descriptions for each course must also be attached and submitted. If more than 30 credits from master's work is listed, this request will not be reviewed and returned to the student.

Date Submitted:_____Student's PeopleSoft ID: _____

Student's Name:_____ Advisor's Name:_____

Student's Signature:_____Advisor's Signature:_____

Course Number	Course Name	University	Credits	Grade

Credits approved: _____ Date approved: _____ Signature: _____